

AIRMAN SYLLABUS



**U.S. Coast Guard ATTC
A600S1 (08/99)**

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Foreword

Welcome to Coast Guard Aviation! Upon completion of your initial training, you will become a member of the best team in aviation. The goal of this syllabus is to provide you, the trainee, with a proficient, safe and standardized method to prepare for an aviation “A” school. This syllabus must be completed before you begin “A” school.

As an Airman, you must possess the skills necessary to complete the tasks required to support aircraft operations at an air station. The training outlined in this syllabus will provide you with those skills.

This course consists of the following pamphlets: *E-4 Aviation Administration*, *Airman Handbook*, and the *Airman Syllabus*. The first two pamphlets will help you in meeting the standards of the Airman Syllabus. You should complete each chapter prior to demonstrating the skills to your instructor for Airman Syllabus sign off.

Each task will be demonstrated or explained by a rated aircraft technician who is also your instructor, who will help you become proficient and confident in the performance of the task. Your instructor will sign off each and make comments in the comment section task when you reach the indicated performance level.

Continued next page

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Continued next page

Foreword (Continued)

The Flight Physical, ALDIST 059/98, authorizes the individual to apply for an aviation class A school without having to submit an aircrewman candidate physical with the training request for "A" school, irrespective of unit type or location. However, physicals are still required in order to receive orders, and orders will not be issued as long as a flag exists. A "NO-PHY" flag indicates that an aircrewman's physical has not been received. An "INCPHY" flag indicates that the physical has been received, but not yet approved by CGPC-ADM-1. Once approved, CGPC-ADM-1 will return the physical to EPM-2, where the flag is then removed and the member is considered physically qualified for assignment to school. CGPC-EPM-2 will forward the original approved physical to ATTC Elizabeth City where the physical is kept until the member receives orders to aviation Class-A school.

The Swim Test, (IAW COMDTINST 3710.1 (series) Air Operations Manual), should be completed prior to attending "A" school. The swim test is a prerequisite for the 9D5/9U44 "Dunker" and should be taken as soon as possible after arriving at your unit so remedial training can be provided if necessary.

Failure to complete the swim test does not prevent you from attending "A" school. However, ATTC no longer administers the swim test, and if it is not completed at your unit, you will not be permitted to participate in 9D5/9U44 qualifications while at "A" school. As a result, your unit will be responsible for scheduling and funding of this requirement after you return. Because it is difficult to obtain slots for this training after leaving "A" School, failure to complete the swim test could significantly delay your designation as an Aircrew member.

Continued next page

Foreword (Continued)

The Flight Physical, ALDIST 059/98, authorizes the individual to apply for an aviation class A school without having to submit an aircrewman candidate physical with the training request for "A" school, irrespective of unit type or location. However, physicals are still required in order to receive orders, and orders will not be issued as long as a flag exists. A "NO-PHY" flag indicates that an aircrewman's physical has not been received. An "INCPHY" flag indicates that the physical has been received, but not yet approved by CGPC-ADM-1. Once approved, CGPC-ADM-1 will return the physical to EPM-2, where the flag is then removed and the member is considered physically qualified for assignment to school. CGPC-EPM-2 will forward the original approved physical to ATTC Elizabeth City where the physical is kept until the member receives orders to aviation Class-A school.

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Continued next page

Foreword (Continued)

You must also complete the ATTC Math Pre-Test (which is a computer based math refresher course) located at:

<http://www.uscg.mil/systems/attc/index.htm>

or

<http://cgweb.arsc.uscg.mil/attc/index.htm>

The importance of basic math cannot be overemphasized, and “A” school students must be comfortable with basic math operations.

If you need additional math training after completing the Math Pre-Test, you may order a Basic Math correspondence course (BAMATH, course code edition 0485-1) that is maintained by the Coast Guard Institute.

The Leading Chief Petty Officer at your unit will review your progress in the syllabus in a monthly review meeting.

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Performance Levels:

- [D] **Demonstrated**
Demonstrated by the technician/instructor. Used to introduce a new task to the student.
- [P] **Practiced**
The student is pre-briefed and practices the task.
- [I] **Intermediate**
The student demonstrated a thorough understanding of the task. The task is performed without any CRITICAL errors. The student required only minor guidance from the instructor.
- [S] **Standard**
The student performed the task properly, accurately, and safely. The student displayed proficiency without further instruction.

Terms:

Critical Error:

Any error that could jeopardize the successful completion of the task.

Minor Error:

Any error that detracts from the task, but does not jeopardize the completion of the task.

Task:

The activity to be performed.

Performance Levels:

- [D] **Demonstrated**
Demonstrated by the technician/instructor. Used to introduce a new task to the student.
- [P] **Practiced**
The student is pre-briefed and practices the task.
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Task:

The activity to be performed.

Task Sign off

After performing each task to the required performance level, your instructor will initial and date that task in your syllabus. Your instructor will also sign off at the end of each section, and write appropriate comments in the Comments section on the Instructor Sign Off page.

Guidelines for making comments

The comments section is used to record an accurate, fair, and complete summary of each training session. The comments should provide sufficient detail to be useful to the student and other instructors. Some areas that should be addressed are:

- Task performance
- Critical errors
- Minor errors
- Procedural knowledge
- Judgement
- Attitude, professionalism, and motivation
- Recommendations to the student
- Recommendations for additional training

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- Task performance
- Critical errors
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- Procedural knowledge
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- Attitude, professionalism and motivation
- Recommendations to the student
- Recommendations for additional training

Requirements for the AST Candidates

If you are an AST candidate, complete the page labeled AST. Because a high level of physical fitness is required at AST “A” School, the physical fitness/swimming prerequisite screening (number 3) must be maintained up to the reporting date for “A” school.

Many students in AST “A” School are unable to complete the course because they lack the mental or physical stamina needed to meet the challenging regimen. Some students have pre-existing medical problems which they have not fully realized until they perform demanding physical training on a regular basis. Therefore, it is extremely important that you evaluate your overall medical condition, fitness level, and degree of confidence realistically and honestly, and inform your supervisors.

Failing to complete AST “A” School can set your aviation career back more than a year.

AST Airman Supervisors

We have high hopes that your thorough screening of AST candidates will have the greatest positive impact on graduating more AST’s. To ensure that only the best candidates are given one of the *few* AST slots available each year, it is imperative that units provide AST airmen a challenging PT program. It is essential for both the AST rate and the Coast Guard that any medical limitations are discovered while in the Airman Program.

If facilities are available, AST airmen should work out at least 3 times per week at their units, and screening tests should be administered at the beginning of every workout. By no later than 30 days prior to reporting to AST “A” School, a well-prepared AST airman must be able to complete and comfortably pass the screening test every other day for a week (Monday, Wednesday and Friday). All elements of the screening test must be completed within a 1-hour session, and physical training must continue in order to maintain conditioning until AST airmen report to ATTC.

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Administrative Duty	Level	Initial	Date
1. Install changes to aeronautical publications.			
A. Air Force T.O.s	[S]	_____	_____
B. NAVAIR (Navy)	[S]	_____	_____
C. Coast Guard T.O.s	[S]	_____	_____
D. ACMS MPCs	[S]	_____	_____
2. Research an aircraft part using:			
A. Part catalogs	[S]	_____	_____
B. Aircraft I.P.B.	[S]	_____	_____
C. Allowance List	[S]	_____	_____
D. AMMIS	[S]	_____	_____
E. Supply forms	[S]	_____	_____
F. Fed Log	[S]	_____	_____
3. Document failed or unsatisfactory aeronautical material using the Unsatisfactory Report of Aeronautical Equipment form (CG-4010).	[S]	_____	_____
4. Document preflight, thruflight, postflight inspections, and aircraft servicing using a simulation of the Aircraft Flight Record form (CG-4377) Part I.	[S]	_____	_____
5. Document corrective action taken for flight-generated discrepancies using a simulation of the Aircraft Flight Record form (CG-4377) Part II.	[S]	_____	_____
6. Document non-flight generated discrepancies, both grounding and non-grounding, using a simulation of the No-Fly form (CG-4377B).	[S]	_____	_____

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B. Aircraft I.P.B.	[S]	_____	_____
C. Allowance List	[S]	_____	_____
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E. Supply forms	[S]	_____	_____
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4. Document preflight, thruflight, postflight inspections, and aircraft servicing using a simulation of the Aircraft Flight Record form (CG-4377) Part I.	[S]	_____	_____
5. Document corrective action taken for flight-generated discrepancies using a simulation of the Aircraft Flight Record form (CG-4377) Part II.	[S]	_____	_____
6. Document non-flight generated discrepancies, both grounding and non-grounding, using a simulation of the No-Fly form (CG-4377B).	[S]	_____	_____

Administrative Duty	Level	Initial	Date
7. Document required aircraft functional checks using a simulation of the Flight Safety Maintenance document (CG-4377A).	[S]	_____	_____
8. Document delayed corrective maintenance action of aircraft discrepancies using a simulation of the Carry Forward Discrepancies Form (CG-5181).	[S]	_____	_____
9. Document completed scheduled and unscheduled maintenance tasks using a simulation of the applicable ACMS maintenance procedure card.	[S]	_____	_____
10. Document Ready-For-Issue (RFI) component status using a simulation of the Serviceable Tag-Material (DD-174).	[S]	_____	_____
11. Document a Not-Ready-For-Issue (NON-RFI) component's status using a simulation of the Serviceable Tag-Material (DD 1577-2).	[S]	_____	_____
12. Document a Not-Ready-For-Issue (NON-RFI) component that require an Unsatisfactory Report (UR) using a simulation of the Unsatisfactory Report Tag (CG-1577A).	[S]	_____	_____

Administrative Duty	Level	Initial	Date
7. Document required aircraft functional checks using a simulation of the Flight Safety Maintenance document (CG-4377A).	[S]	_____	_____
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12. Document Not-Ready-For-Issue (NON-RFI) component that require an Unsatisfactory Report (UR) using a simulation of the Unsatisfactory Report Tag (CG-1577A).	[S]	_____	_____

Instructor Sign Off

Each instructor will sign this page after signing off training in the Administrative Duty section of this syllabus. Please make comments below the signature.

Signature: _____ Date: _____
Comments: _____

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Aircraft Maintenance	Level	Initial	Date
1. Locate and use torque values for fitting, nuts, bolts, and locking devices.	[S]	_____	_____
2. Identify and Demonstrate the proper use of:	[S]	_____	_____
A. Hammers	[S]	_____	_____
B. Screwdrivers	[S]	_____	_____
C. Pliers	[S]	_____	_____
D. Punches	[S]	_____	_____
E. Wrenches	[S]	_____	_____
F. Torque Wrenches	[S]	_____	_____
G. Sockets	[S]	_____	_____
H. Chisels	[S]	_____	_____
I. Files	[S]	_____	_____
J. Safety Glasses	[S]	_____	_____

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General Aviation	Level	Initial	Date
1. Inspect unit specific ground support equipment.	[S]	_____	_____
2. Service unit specific ground support equipment.	[S]	_____	_____
3. Operate unit specific ground support equipment.	[S]	_____	_____
4. Perform as a member of an aircraft ground handling team in the following capacities: A. Wing Walker B. Brake Monitor C. Tow Tractor Driver	[S]	_____	_____
5. Direct taxiing aircraft, using standard day and night taxi signals.	[S]	_____	_____
6. Collect aircraft fuel samples.	[S]	_____	_____
7. Perform aircraft fueling.	[S]	_____	_____
8. Wash aircraft.	[S]	_____	_____
9. Apply corrosion preventative, preservation coating, and water displacement compounds.	[S]	_____	_____
10. Perform a visual corrosion inspection IAW the Airman Handbook.	[S]	_____	_____

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7. Perform aircraft fueling.	[S]	_____	_____
8. Wash aircraft.	[S]	_____	_____
9. Apply corrosion preventative, preservation coating, and water displacement compounds.	[S]	_____	_____
10. Perform a visual corrosion inspection IAW the Airman Handbook.	[S]	_____	_____

General Aviation	Level	Initial	Date
11. Stand fireguard during aircraft engine start.	[S]	_____	_____
12. Perform as a member of an aircraft jacking team.	[S]	_____	_____
13. Tie down and secure fixed and/or rotary wing aircraft.	[S]	_____	_____
14. Identify unit-specific hazardous materials and their characteristics using the Material Safety Data Sheets (MSDS).	[S]	_____	_____

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Comments: _____

AST

Complete the following tasks if you are an Aviation Survival Technician (AST) candidate.

	Level	Initial	Date
1. Inspect and repair rescue swimmer mask, snorkel and fins.	[I]	_____	_____
2. Demonstrate the use of the rescue swimmer mask, snorkel and fins in a swimming pool environment.	[I]	_____	_____
3. Perform AST "A" School physical fitness/swimming prerequisite screening. <u>The following is to be completed within 60 minutes. This includes rests and changing clothes between exercises.</u>	[S]	_____	_____
A. Two minute push-ups		42 ea.	
B. Two minute sit-ups		50 ea.	
C. Pull-ups		5 ea.	
D. 1.5-mile run		12 min.	
E. 500-yard swim		12 min.	
3. Demonstrate the use of the following pyrotechnics:	[S]	_____	_____
A. MK-124 Marine smoke illumination signal			
B. MK-79 illumination signal			

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Complete the following tasks if you are an Aviation Survival Technician (AST) candidate.

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D. 1.5-mile run		12 min.	
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A. MK-124 Marine smoke illumination signal			
B. MK-79 illumination signal			

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Comments: _____

Miscellaneous Administrative Remarks

The following sheets on Miscellaneous Administrative Remarks are to be used by the LCPO to record behavior that does not require a Page 7, NJP, or awards. The sheets are also useful for monitoring and reporting student recommendations to the commanding officer for class-A schools.

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Miscellaneous Administrative Remarks

Situation:

Cause:

Action taken:

Results:

Comments:

Preparer's Signature: _____ Date _____

I have read and understand the above comments.

Airman's Signature: _____ Date _____

Miscellaneous Administrative Remarks

Situation:

Cause:

Action taken:

Results:

Comments:

Preparer's Signature: _____ Date _____

I have read and understand the above comments.

Airman's Signature: _____ Date _____

Miscellaneous Administrative Remarks

Situation:

Cause:

Action taken:

Results:

Comments:

Preparer's Signature: _____ Date _____

I have read and understand the above comments.

Airman's Signature: _____ Date _____

Miscellaneous Administrative Remarks

Situation:

Cause:

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I have read and understand the above comments.

Airman's Signature: _____ Date _____

Miscellaneous Administrative Remarks

Situation:

Cause:

Action taken:

Results:

Comments:

Preparer's Signature: _____ Date _____

I have read and understand the above comments.

Airman's Signature: _____ Date: _____

Miscellaneous Administrative Remarks

Situation:

Cause:

Action taken:

Results:

Comments:

Preparer's Signature: _____ Date _____

I have read and understand the above comments.

Airman's Signature: _____ Date: _____

LCPO First Monthly Sign Off

To ensure that the airman is making progress, the Leading Chief Petty Officer will review this Airman's Syllabus with the airman. This will be done at the 1-, 2-, and 3-month points in the airman program.

NOTE

Ensure that the Airman has enrolled in the Airman course.

Comments:

1-Month LCPO sign off: _____ Date: _____

LCPO First Monthly Sign Off

To ensure that the airman is making progress, the Leading Chief Petty Officer will review this Airman's Syllabus with the airman. This will be done at the 1-, 2-, and 3-month points in the airman program.

NOTE

Ensure that the Airman has enrolled in the Airman course.

Comments:

1-Month LCPO sign off: _____ Date: _____

LCPO Second Monthly Sign Off

Comments:

2-Month LCPO sign off: _____ Date: _____

LCPO Second Monthly Sign Off

Comments:

2-Month LCPO sign off: _____ Date: _____

LCPO Third Monthly Sign Off/Recommendation

Comments:

3-Month LCPO sign off: _____ Date: _____

LCPO Third Monthly Sign Off/Recommendation

Comments:

3-Month LCPO sign off: _____ Date: _____

Final Approval

The following items must be signed-off before the airman will be accepted to “A” school.

- ATTC Website Mathematics Training Unit.

DATE COMPLETED _____ LCPO INIT. _____

- The Swim Test has been successfully completed (see swim test paragraph in forward on page 2).

DATE COMPLETED _____ LCPO INIT. _____

- The Airman has participated in at least one familiarization flight. The second flight is optional at multiple-aircraft units.

DATE _____ FLIGHT TIME _____ A/C _____

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Recommended for “A” School

This syllabus has been completed and this airman is recommended to proceed to “A” school.

LCPO Approval _____ Date: _____

CO’s Approval _____ Date: _____

Commanding Officers may supplement this syllabus based on local mission requirements and operational limitations. Questions or comments regarding this syllabus should be addressed to the Performance Systems Branch, Coast Guard Aviation Technical Training Center, Elizabeth City, N.C. 27909-5003, telephone 919-335-6418.

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